



International
Labour
Organization



CHILD
LABOUR
PLATFORM

13TH Annual Meeting of the ILO Child Labour Platform (CLP)

International Labour Organization, Geneva

1-2 December 2022

NOTE FOR PARTICIPANTS

The *Note* provides information on the organization and procedures of the 13th Child Labour Platform (CLP).

Venue

Room D
International Labour Office (ILO)
Route des Morillons 4
1211 Geneva 22
Switzerland

Google Maps link: <https://g.page/international-labour-office?share>

Dates

01 to 02 December 2022

Registration will take place at the security centre (R-2) from 8:30 a.m. to 9:30 a.m. on 01 December 2022 and from 08:30 a.m. to 09:15 a.m. on 02 December 2022.

Purpose of the Meeting

The CLP is a unique partnership between the ILO and businesses dedicating to ending child labour. To accelerate our efforts in this direction, the theme of this year's meeting will be "Advancing decent work to end child labour in supply chains". From adequate wages and income to equal opportunities for women and youth employment, we will exchange on how businesses are integrating decent work priorities in their strategies to prevent and remediate child labour and ways to measure the impact of their efforts.

We will also reconvene the CLP Country Working Groups for Côte D'Ivoire, Democratic Republic of Congo and India to share good practices and lessons learned in each country and move forward our collaboration with ILO projects on the ground.

Further information concerning this meeting will be posted on the following internet page: <https://childlabourplatform.org/>

Insurance

The ILO is not liable for any sickness and accident that may occur on ILO grounds and is not responsible for insurance coverage on the days of the conference.

Visas

The ILO is not in a position to arrange entry, or in-transit visas, for Switzerland or other countries. It is the responsibility of the participant to contact the Swiss Embassy or Consulate to request a Schengen visa (see page 4 for further details).

Access to the ILO building

- **By bus:** Take bus 8 (direction OMS) and get off at “BIT” bus stop. Follow the pedestrian signs and cross the car park into the building. Take the escalator which arrives at the Security Desk (R2 South). Please enquire with your Hotel Reception desk upon arrival for a free Geneva Public Transport Card (subject to change).
- **By taxi:** Arrival at **Door 4** (Security Desk, R2 south).
- **By private car:** Follow the signs to the visitors’ parking **P1**, take the door to the right to reach the Security Desk (R2 South).

At the Security Centre, participants will be welcomed by a staff member of the ILO/CLP Team. The Security Desk will issue a visitor’s badge which allows participants to access and exit the building throughout the meeting. Upon departure, participants are kindly requested to place their visitors’ badges in a designated box near the Security Desk.

Equipment

Please ensure that you have your equipment (i.e. laptop, charger, cables, etc.) for the meeting. Switzerland operates on a 230V supply voltage and 50Hz and the plug sockets have three round pins – see picture below. **Please make sure to bring adapters/converters.**



OTHER PRACTICAL INFORMATION

TRAVEL	
Airport	<p>Geneva airport is approx. 5 km from the city centre.</p> <p>Geneva International Airport Route de l'Aéroport 15 CH-1218 Grand-Saconnex, Geneva</p> <p>www.gva.ch Mobile app: www.gva.ch/GVApp</p>
Airport Transfer	<p>The easiest means of transport is taxi, which costs approx. CHF 35.- 45.- depending on hotel destination.</p> <p>Public transport, which is very reliable, is also available. The Genevan authorities offer a free bus ticket, valid for 80 minutes which is available in the luggage collection lounge, prior to passing through customs. The bus stops are situated at departure level. A train runs from the airport to Geneva "Cornavin" station (city centre).</p>
Local transport TPG (Geneva Transport Services)	<p>Tram and bus lines are well-networked and extensive. The services operate seven days a week from early morning until after midnight.</p> <p>All participants staying at hotels or hostels in Geneva can benefit from a free Geneva Transport Card, which is a free passport to Geneva's transport network. Please check with your Hotel Reception desk upon arrival.</p> <p>Further information, timetables and network schedules are available on: http://www.tpg.ch</p>
Travel Agency	<p>Carlson Wagonlit Travel ILO building – R2 South</p> <p>Monday to Friday , 9 – 17 hrs.</p>
ACCOMMODATION	
<p>Hotels</p> <p>Participants are responsible for making their own hotel reservation. We urge participants to reserve the hotel well in advance of the Meeting. Upon making reservations at Hotels, please ask for the preferential UN rate.</p> <p>Other options may be viewed at the Geneva Tourism website: http://www.geneve-tourisme.ch</p> <p>Participants are responsible for settling their hotel account, including all extras, prior to departure.</p>	
GENERAL INFORMATION	
Restaurants in Geneva	

Please refer to the Geneva Restaurants web site to find your preferred restaurant: http://www.geneverestaurants.ch/en/index.php	
Tourism	Geneva Tourism Tel: +41 22 909 7000 http://www.geneve-tourisme.ch
Electricity	Switzerland uses 220-230 vol current. It is recommended to bring adapters/converters.
INFORMATION AND SERVICES WITHIN THE ILO	
UBS Bank ILO building – R3 North Monday to Friday, 09.00 – 12.30 (full service) Monday to Friday, 14.00 – 17.00 (non-cash transactions only) Cash machines are available at R3 North, outside the bank and on R2 South	
Postal Services	ILO building – R2 North Monday to Friday, 10.00 – 11.30 and 12.30 – 16.30
Telephone Services	Local calls can be made from any telephone in the ILO building, including the meeting rooms. Dial 0 to get an outside line Internal calls within the ILO can be made by dialing the extension (last 4 digits) of the number.
WIFI access on levels	Level R2 and R3 (South), meeting rooms and coffee bars
First Aid	ILO Medical Service R3, North Tel. 7134
SNACK BARS	
The “Delegates” bar	R3 South 8.00 until 19.15 depending on meeting programme
“Le Viennois” snack bar	R2 North 7.30 to 17.30

We thank you in advance for your attention to this Note, and we look forward to receiving the requested information and the completed documents at your earliest convenience. Should you have any queries, please do not hesitate to contact:

Mr. Lorene Christopher KUMAR
kumarl@iloquest.org
Tel: +41 22 799 78 09